The University of Michigan
Survey Research Center
The Institute for Social Research
Ann Arbor, MI 48106

1. INTERVIEWER LABEL

ELECTION ADMINISTRATION SURVEY

2. ELECTION OFFICE CODE NUMBER:

3. Date of Interview: _____

4. Length of Interview: _____ mins

5. Respondent Information:

  5a. NAME _____

  5b. TITLE OR POSITION: _____

6. Office Information:

  6a. OFFICE _____

  6b. ADDRESS _____

  _____

  6c. OFFICE PHONE _____
            AREA CODE/NUMBER

AO. TIME NOW _____

SECTION A: COMPUTERIZED REGISTRATION RECORDS

I'd like to make sure that I understand how to find a registration record for a person registered with your office. We know that offices keep track of who is registered with their office in different ways. Many offices these days use a computerized system for their registration records.

A1. Does this office keep information about who is registered in your jurisdiction in some kind of computer file?

> | 1. YES | | 5. NO | —>TURN TO P. 7, SECTION B

A1a. (What do you call this set of records/file?) _____

A2. These next questions are about the different ways we might use (NAME GIVEN IN A1a) to find a record for someone who's registered to vote with this office.

If I just gave you a person's last name, could we get a list of all the persons in this file with this particular last name, no matter what their address is?

> | 1. YES | —>GO TO A2c | 5. NO |

> A2a. Do we need to know the address at which the person is registered, as well as their name, in order to locate a record for them in this file?
>
> | 1. YES | | 5. NO |
>
> GO TO A2c
>
> A2b. How do we find a person in this file?
>
> _____
>
> _____

A2c. If I gave you a specific address, could we get a list, using this file, of all the people living at that address who are registered with this office, no matter what their name is?

> | 1. YES | | 5. NO |

A2d. In this file, is precinct number (election district) recorded for each person who is registered?
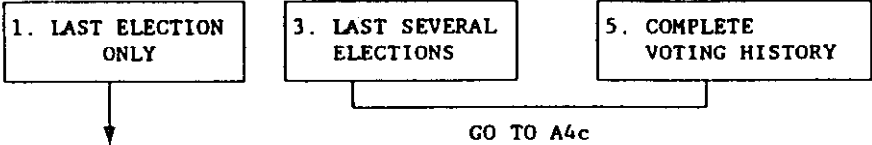
> | 1. YES | | 5. NO |

A3. Is information about whether or not a person voted in a particular election also in (NAME GIVEN IN A1a)?

> | 1. YES | | 5. NO | —>TURN TO P. 3, A8

A4. In some offices, the voting information on the computer file is only for the <u>last</u> election in which the person voted. Does the (NAME GIVEN IN A1a) tell us about only the last election in which the person voted, or does it also tell us whether or not the person voted in the last several elections?

1. LAST ELECTION ONLY	3. LAST SEVERAL ELECTIONS	5. COMPLETE VOTING HISTORY

GO TO A4c

A4a. Has there been an election here since November 6, 1990?

| 1. YES | 5. NO |———>GO TO A4c

A4b. How could we find out if the person voted on November 6, 1990?

_____

_____

GO TO A5

A4c. What does it say on the record to indicate that the person voted on November 6, 1990?

_____

A5. In most places, officials working at the polls on election day mark their records in some way to show when a person has voted. What particular piece(s) of information from a polling place tells you that a particular person voted? INTERVIEWER: CHECK AS MANY AS APPLY.

| 1. THE ORIGINAL REGISTRATION CARDS ARE SENT OUT TO THE POLLING PLACE AND MARKED/STAMPED WHEN A PERSON VOTES |

| 2. A LIST OF ELIGIBLE VOTERS FOR THAT POLLING PLACE IS SENT OUT AND MARKED WHEN THE PERSON VOTES |

———>NEXT PAGE, A5a

| 3. A VOTER FILLS OUT A BALLOT APPLICATION TO VOTE |

| 4. A VOTER SIGNS HIS/NAME ON A LIST (THE SIGNATURE LIST) |———> NEXT PAGE, A6

| 7. OTHER, SPECIFY: |

| 0. NONE |———>NEXT PAGE, A5b

A5a. What does that mark look like? _____
                                            GO TO A6

A5b. How do you know that a person did or did not vote in a particular
      election?

      _____

      _____
                              GO TO A6

A6. Who is responsible for transferring the information from the polling place about
     whether a person voted onto the (NAME GIVEN IN A1a) file? Is it done in this
     office, or do you send it to another place?

     | 1. DONE HERE | | 2. SENT SOMEWHERE ELSE |

     | A6a. Are you finished with this process for the election of November 1990? | A6b. Is this process finished so the records are back here in this office? |
     | 1. YES   5. NO | 1. YES   5. NO |

A7. In some places, many people vote by absentee ballot, instead of at the polls. How
     are the records of people marked to indicate that they voted absentee?

     _____

     _____

A8. Besides the computer file we've just been talking about, does this office have
     another set of registration records?

     | 1. YES | | 5. NO | —->TURN TO P. 13, SECTION C

A8a. (What is this file called?) _____

A8b. Is it on the computer also?

     | 1. YES | | 5. NO | —->NEXT PAGE, A10

A9. Now we'd like to know the different ways we'd find someone in this file.

If I just gave you a person's last name, could we get a list of all the persons in this file with this particular last name, no matter what their address is?

| 1. YES |————>GO TO A9c | 5. NO |

A9a. Do we need to know the address at which the person is registered, as well as their name, in order to locate a record for them in this file?

| 1.   YES | | 5.   NO |

GO TO A9c

A9b. How do we find a person in this file?

_____

_____

A9c. If I gave you a specific address, could we get a list, using this file, of all the people living at that address who are registered with this office, no matter what their name is?

| 1. YES | | 5. NO |

A9d. In this file, is precinct number (election district) recorded for each person that is registered?

| 1. YES | | 5. NO |

NEXT PAGE, A11

A10 is asked only if A8b is "NO"— OFFICE'S SECOND FILE IS NOT ON THE COMPUTER

A10. Now we'd like to know the different ways we'd find someone in this file.

If I just gave you a person's last name, could we get a list of all the persons in this file with this particular last name, no matter what their address is?

| 1. YES |————>NEXT PAGE, A10c | 5. NO |————> NEXT PAGE, A10a

A10a. Do we need to know the address at which the person is registered, as well as their name, in order to locate a record for them in this file?

| 1. YES | 5. NO |

GO TO A10c

A10b. How do we find a person in this file?

_____

_____

A10c. If I gave you a specific address, could we get a list, using this file, of all the people living at that address who are registered with this office, no matter what their name is?

| 1. YES | 5. NO |

A10d. In this file, is precinct number (election district) recorded for each person that is registered?

| 1. YES | 5. NO |

A11. Is information about whether or not a person voted kept on this file?

| 1. YES | 5. NO |—>TURN TO P. 12, B15

A11a. Is the voting information for the most recent election only, or does it go back farther than that?

| 1. MOST RECENT | 5. FARTHER THAN THAT |

NEXT PAGE, A11d

A11b. Has there been an election here since November 6, 1990?

| 1. YES | 5. NO |—>NEXT PAGE, A11d

A11c. How could we find out if the person voted on November 6, 1990?

_____

_____

NEXT PAGE, A12

> A11d. What does it say on the record to indicate that the person voted on November 6, 1990?
>
> _____

A12. How does voting information get put onto this set of registration records?

_____

_____

_____

A12a. Is this process complete for the election of November, 1990?

1. YES		5. NO

A13. (In some offices, many people vote by absentee ballot, instead of at the polls.) How are these records marked to indicate that a person voted absentee?

_____

_____

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┌─────────────────────────────────────────────────────────────────────┐
│    SECTION B IS FOR OFFICES WHICH HAVE NO REGISTRATION RECORDS ON COMPUTER │
└─────────────────────────────────────────────────────────────────────┘
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B1. What is your main or primary way of recording information about who is registered in
     this jurisdiction? (IF NEEDED TO MAKE CLEAR: For example, do you have some kind of
     card file? IF NO: What is it that you have?)

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┌─────────────────┐  ┌─────────────────┐  ┌──────────────────────────────────┐
│ 1.  CARDS SYSTEM│  │ 2. MICROFICHE   │  │ 7.  OTHER, DESCRIBE:             │
│     OF SOME KIND│  │    OR MICROFILM │  │                                  │
└─────────────────┘  └─────────────────┘  │                                  │
                                          │                                  │
                                          │                                  │
                                          └──────────────────────────────────┘
```

     B1a. (What do you call this set of records/file?) _____

B2. These next questions are about the different ways we might use (NAME GIVEN IN B1a)
     to find a record for someone who's registered to vote with this office.

     If I just gave you a person's last name, could we get a list of all the persons in
     this file with this particular last name, no matter what their address is?

```
     ┌──────────┐                    ┌──────────┐
     │ 1. YES   │────>GO TO B2c      │ 5. NO    │
     └──────────┘                    └──────────┘
                                          │
                                          ▼
     ┌────────────────────────────────────────────────────────────────────┐
     │ B2a.  Do we need to know the address at which the person is         │
     │       registered, as well as their name, in order to locate a       │
     │       record for them in this file?                                 │
     │                                                                      │
     │           ┌──────────┐              ┌──────────┐                    │
     │           │ 1. YES   │              │ 5. NO    │                    │
     │           └──────────┘              └──────────┘                    │
     │                                                                      │
     │           GO TO B2c                                                  │
     │                                                                      │
     │ B2b.  How do we find a person in this file?                         │
     │                                                                      │
     │       _____              │
     │                                                                      │
     │       _____              │
     └────────────────────────────────────────────────────────────────────┘
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     B2c. If I gave you a specific address, could we get a list, using this file,
           of all the people living at that address who are registered with this office,
           no matter what their name is?

```
           ┌──────────┐              ┌──────────┐
           │ 1. YES   │              │ 5. NO    │
           └──────────┘              └──────────┘
```

     B2d. In this file, is precinct number (election district) recorded for each person
           that is registered?

```
           ┌──────────┐              ┌──────────┐
           │ 1. YES   │              │ 5. NO    │
           └──────────┘              └──────────┘
```

B3.   Is information about whether or not a person voted also on this file?

> 1. YES   5. NO ---->NEXT PAGE, B8

B4.   In some offices, the voting information on the registration records file is only for
the **last** election in which the person voted. Does the (NAME GIVEN IN B1a) tell us
about only the last election in which the person voted, or does it also have
information about the person's voting in the last several elections?

> 1. LAST ELECTION   3. LAST SEVERAL   5. COMPLETE
>   ONLY   ELECTIONS   VOTING HISTORY

GO TO B4c

B4a. Has there been an election here since November 6, 1990?

> 1. YES   5. NO ---->GO TO B4c

B4b. How would we find out if the person voted on November 6, 1990?

_____

_____

GO TO B5

B4c. What does it say on the record to indicate that the person
voted on November 6, 1990?

_____

B5.   In most places, officials working at the polls on election day mark their records in
some way to show when a person has voted. What particular piece(s) of information
from a polling place tells you that a particular person voted? INTERVIEWER: CHECK
AS MANY AS APPLY.

> 1.   THE ORIGINAL REGISTRATION CARDS ARE SENT OUT TO THE
>   POLLING PLACE AND MARKED/STAMPED WHEN A PERSON VOTES
>
> 2.   A LIST OF ELIGIBLE VOTERS FOR THAT POLLING PLACE IS
>   SENT OUT AND MARKED WHEN THE PERSON VOTES

---->NEXT PAGE, B5a

> 3.   A VOTER FILLS OUT A BALLOT APPLICATION TO VOTE WHICH
>   IS CHECKED AGAINST SOME KIND OF LIST
>
> 4.   A VOTER SIGNS HIS/NAME ON A LIST (THE SIGNATURE LIST)

---->NEXT PAGE, B6

> 7.   OTHER, SPECIFY:

B5a. What does that mark look like?

_____

B6. Who is responsible for transferring the information from the polling place about whether a person voted onto the (NAME GIVEN IN B1a) file? Is it done in this office, or do you send it to another place?

| 0. FILE NAMED IN B1a IS WHAT IS SENT TO THE POLLS AND MARKED THERE | | 1. DONE HERE | | 2. SENT SOMEWHERE ELSE |

GO TO B7

B6a. Are you finished with this process for the election of November 1990?

| 1. YES | | 5. NO |

B7. (In some places many people vote by absentee ballot, instead of at the polling place.) How are the records marked to indicate that a person voted absentee?

_____

_____

B8. Besides the file we've just been talking about, does this office have another set of registration records?

| 1. YES | | 5. NO |---->TURN TO P. 16, SECTION D

B9. How is information stored in this file? Is it on cards (also), microfilm (also) or what?

| 1. CARD SYSTEM OF SOME KIND | | 2. MICROFICHE OR MICROFILM | | 7. OTHER, DESCRIBE: |

B9a. What is this file called? _____

B10. Now we'd like to know about the different ways we might use this file to find a
record for someone registered with this office.

If I just gave you a person's last name, could we get a list of all the persons in
this file with this particular last name, no matter what their address is?

| 1. YES | —>GO TO B10c | 5. NO |

B10a. Do we need to know the address at which the person is
registered, as well as their name, in order to locate a
record for them in this file?

| 1. YES | | 5. NO |

GO TO B10c

B10b. How do we find a person in this file?

_____

_____

B10c. If I gave you a specific address, could we get a list, using this file, of all
the people living at that address who are registered with this office, no
matter what their name is?

| 1. YES | | 5. NO |

B10d. In this file, is precinct number (election district) recorded for each person
that is registered?

| 1. YES | | 5. NO |

B11. Is information about whether or not a person voted also on this file?

| 1. YES | | 5. NO | —>TURN TO P. 12, B15

B12. (In some offices, the voting information on the registration records file is only
for the **last** election in which the person voted.) Does the (NAME GIVEN IN B9a)
tell us about only the last election in which the person voted, or does it also have
information about the person's voting in the last several elections?

| 1. LAST ELECTION ONLY | 3. LAST SEVERAL ELECTIONS | 5. COMPLETE VOTING HISTORY |

NEXT PAGE, B12a

NEXT PAGE, B12c

B12a. (Has there been an election here since November 6, 1990?)

| 1. YES | | 5. NO | ——>GO TO B12c

B12b. How would you tell if the person voted on Nov. 6, 1990?

_____

_____

GO TO B13

B12c. What does it say on the record to indicate that the person voted on November 6, 1990?

_____

B13. Who is responsible for transferring the voting information from the polling place about whether a person voted onto the (NAME GIVEN IN B9a) file? Is it done in this office, or do you send it to another place?

| 1. DONE HERE | | 2. SENT SOMEWHERE ELSE |

B13a. Are you finished with this process for the election of November 1990?

| 1. YES | | 5. NO |

B14. (In some places many people vote by absentee ballot, instead of at the polls.) How are the records in (NAME GIVEN IN B9a) marked to indicate that a person voted absentee?

_____

_____

> THIS SET OF QUESTIONS IS FOR OFFICES WITH TWO SETS OF REGISTRATION
> RECORDS, WHETHER ANY VERSION IS ON THE COMPUTER OR NOT.

B15. We've talked about two different sets of registration records that this office keeps. (Aside from the fact that one is on the computer while the other is not) What is the difference between them?   For example, is information on one that is not on the other?

| 1. YES | | 5. NO | ——>GO TO B15b |

B15a. (What is that?)

_____

_____

B15b. Is one file organized differently than the other?

| 1. YES | | 5. NO | ——>GO TO B15d |

B15c. (How is that?)

_____

_____

B15d. Do you use these files for different purposes?

| 1. YES | | 5. NO |

B15e. (Anything else you can tell me about why you have two files, and the differences between them?)

_____

_____

_____

_____

SECTION C: ORGANIZATION OF VOTING RECORDS

C1. INTERVIEWER CHECKPOINT

```
┌─────────────────────────────────────────────────────────────────┐
│  ┌──┐                                                            │
│  │  │  1.  A3 IS "NO" AND EITHER A8 OR A11 IS "NO": VOTE INFO IS │
│  └──┘      NOT ON ANY VERSION OF REGISTRATION RECORDS IN OFFICES │
│            WITH AT LEAST ONE VERSION OF RECORDS ON THE COMPUTER  │
│                                                                  │
│  ┌──┐                                                            │
│  │  │  2.  B3 IS "NO" AND EITHER B8 OR B11 IS "NO":  VOTING      │
│  └──┘      INFORMATION IS NOT ON REGISTRATION RECORDS IN OFFICES │
│            WITH NO COMPUTER RECORDS                              │
│                                                                  │
│         ┌──┐                                                     │
│         │  │  3.  ALL OTHERS───>TURN TO P. 16, SECTION D         │
│         └──┘                                                     │
└─────────────────────────────────────────────────────────────────┘
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C2. If I understand what you've told me so far, in order to find out whether or not a person voted in a particular election, we would have to look at the voting records themselves and NOT the registration records. Is this correct?

| 1. YES | | 5. NO |

GO TO C2b

C2a. On which set of registration records are voting records kept? (Are they kept on a computer)?

_____

```
┌─────────────────────────────────────────────────────┐
│ IWER: GO BACK TO SECTIONS A AND/OR B AND ASK         │
│ QUESTIONS ABOUT HOW VOTE INFORMATION IS OBTAINED AND │
│ PUT ON RECORDS. ASK WHICHEVER SERIES SEEMS MOST      │
│ APPROPRIATE.                                         │
└─────────────────────────────────────────────────────┘
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C2b. Are the vote records kept in this office or in a different office?

| 1. THIS OFFICE | | 5. DIFFERENT OFFICE |

NEXT PAGE, C3

C2c. (Where is that office?)

_____

_____

C2d. Who is in charge of these vote records? (What is their title?)

_____

C2e. What is (his/her) address?

_____

_____

C3. Does this office keep vote history information on some kind of computer file?

| 1. YES | 5. NO |

C3a. (What do you call this set of records/file?) _____

C4. These next questions are about how we would use this file to find someone in (NAME GIVEN IN C3a.)

C4a. Is name of a registrant (first and last name) sufficient to locate him or her in this file?

| 1. YES | 5. NO |

C4b. If I just gave you an address at which a registrant lives, could we get vote information for all the people living at that address, no matter what their name is?

| 1. YES | 5. NO |

C4c. Is precinct number/election district also recorded on this file?

| 1. YES | 5. NO |

C4d. Do you need to have the correct precinct number in order to locate a person in this file?

| 1. YES | 5. NO |

C5. In some offices, the voting information on the file is only for the __last__ election in which the person voted. Does the (NAME GIVEN IN C3a) tell us about only the last election in which the person voted, or does it also have information about whether or not the person has voted in the last several elections?

| 1. LAST ELECTION ONLY | 3. LAST SEVERAL ELECTIONS | 5. COMPLETE VOTING HISTORY |

NEXT PAGE, C5c

C5a. Has there been an election here since November 6, 1990?

| 1. YES | 5. NO | ——> NEXT PAGE, C5c

C5b. How could we find out if the person voted on November 6, 1990?

_____

_____

NEXT PAGE, C6

C5c. How does the record indicate that the person voted on
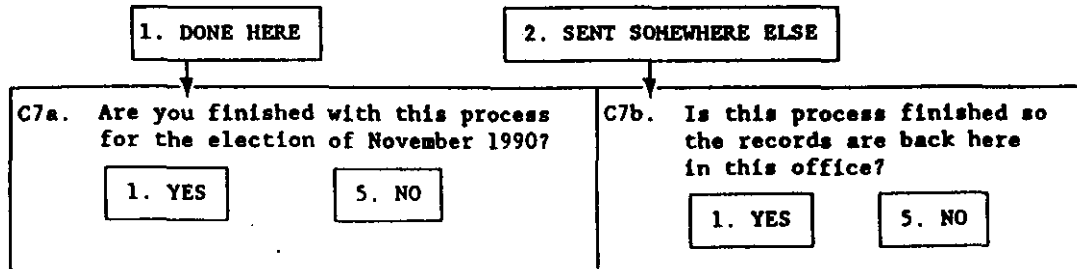November 6, 1990?

_____

C6. In most places, officials working at the polls on election day mark their records in
some way to show when a person has voted. What particular piece(s) of information
from a polling place tells you that a particular person voted? INTERVIEWER: CHECK
AS MANY AS APPLY.

1. THE ORIGINAL REGISTRATION CARDS ARE SENT OUT TO THE
POLLING PLACE AND MARKED/STAMPED WHEN A PERSON VOTES

2. A LIST OF ELIGIBLE VOTERS FOR THAT POLLING PLACE IS
SENT OUT AND MARKED WHEN THE PERSON VOTES

——>GO TO C6a

3. A VOTER FILLS OUT A BALLOT APPLICATION TO VOTE

4. A VOTER SIGNS HIS/NAME ON A LIST (THE SIGNATURE LIST)   ——>GO TO C7

7. OTHER, SPECIFY:

0. NONE   ——>GO TO C6b

C6a. What does that mark look like? _____
GO TO C7

C6b. How do you know that a person did or did not vote in a particular
election?

_____

C7. Who is responsible for transferring the information from the polling place about
whether a person voted onto the (NAME GIVEN IN C3a) file? Is it done in this
office, or do you send it to another place?

1. DONE HERE   2. SENT SOMEWHERE ELSE

C7a. Are you finished with this process
for the election of November 1990?

1. YES   5. NO

C7b. Is this process finished so
the records are back here
in this office?

1. YES   5. NO

SECTION D: RULES AND REGULATIONS REGARDING REGISTRATION

ASK IN ALL OFFICES

D1. *Does this office ever purge registration records of individuals solely because they have not voted in some specified period of time?*

| 1. YES | | 3. YES — QUALIFIED IN SOME WAY | | 5. NO | —>NEXT PAGE, D3 |

D2. The next few questions are about this procedure.

D2a. (Do you notify people before they are purged?)

| 1. YES | 5. NO |

D2b. Can these people stay registered if they so request — by returning a card to the office, for example?

| 1. YES | 5. NO |

D2c. After what time interval or number of general elections are (records purged/notices of intent to purge sent)?

_____ YRS   OR   _____ # of GENERAL ELECTIONS

OTHER (SPECIFY): _____

D2d. When was the last purge for non-voting done by this office?

_____ (MO)   _____(YR)

D2e. Is there anything else about this procedure that we should know?

| 1. YES | 5. NO | —>NEXT PAGE, D3 |

(What?)_____

_____

_____

D3. Do you have a standard procedure to see if registered voters still live at the address on their registration records?

| 1. YES | | 5. NO | ——>GO TO D5

D4. Do you do this residency check for everyone who is registered, or just for those who haven't voted in some period of time?

| 1. EVERYONE | | 2. NON—VOTERS | | 3. BOTH, BUT SEPARATELY OR INDEPENDENTLY |

D4a. (For non-voters) How long must it have been since a person voted?

_____ YRS   or   _____ # GENL ELEC

D4b. INTERVIEWER CHECKPOINT

[ ] 1. NON VOTERS ONLY
    (BOX 2 CHECKED at D4)——>GO TO D5

[ ] 2. ALL OTHERS

D4c. How often do you check everyone? (What is the time interval?)

D5. Of course, offices also purge their registration records when they learn that someone has died, or moved out of their jurisdiction and so on. Thinking of all the records that are purged, for one reason or another, do you physically discard (throw away) these records, or do you actually keep them in a separate file, at least for a while?

| 1. THROWN AWAY | | 2. KEPT FOR A WHILE |

NEXT PAGE, D8

D5a. For how long are these purged records kept?

_____ YRS

D5b. Are they kept here in this office?

| 1. YES | | 5. NO |

D6. If I just gave you a person's last name, could we get a list of (locate) all the persons in the purged or discarded file with this particular last name, no matter what their address was when they were registered?

| 1. YES | ——> GO TO D6c | 5. NO |

D6a. Do we need to know the address at which the person was registered, as well as their name, in order to locate a record for them in this file?

| 1. YES | 5. NO |

GO TO D6c

D6b. How do we find a person in this file?

_____

_____

D6c. If I gave you a specific address, could we locate, using this file, all the people who have been registered at that address, no matter what their name was?

| 1. YES | 5. NO |

D6d. In this file, is precinct number (election district) recorded for each person that is registered?

| 1. YES | 5. NO |

D7. Is information about whether or not a person voted also on this file?

| 1. YES | 5. NO |

D8. How many election districts/precincts do you have in this jurisdiction?
(IF NOT CLEAR:) How many polling places do you have for a general election?

_____

D9. I have a list of streets where people whom we will be looking up were living when we talked with them. I'd like to find out what precinct or election district these addresses are in.

> IWER: THIS IS THE TIME TO GO OVER THE LIST OF STREETS WITH THE OFFICIAL, AND ASCERTAIN THE APPROPRIATE PRECINCT FOR EACH

D10. TIME NOW _____

SECTION E: INTERVIEW OBSERVATIONS

> FILL OUT THIS SECTION AFTER YOU HAVE COMPLETED
> YOUR SEARCH FOR INDIVIDUAL RECORDS

E1. For how many respondents did you attempt to locate a record in this office?

_____

E2. For how many respondents did you find a registration record that you were sure was that of the respondent?

_____

E3. For how many respondents were you unable to find any record in this office?

_____

E4. How long did you spend looking up individual records in this office? (DO NOT COUNT THE TIME SPENT INTERVIEWING THE OFFICIAL OR DETERMINING ELECTION DISTRICTS FOR THE STREET ADDRESSES IN OUR SAMPLE)

_____ HRS   _____MIN

E5. Was some of the searching for individual records done on a computer?

| 1. YES | | 5. NO |

E5a. For which of the files asked about in Sections A, B, C was the computer used?

_____   _____

_____   _____

E5b. Were you allowed to use the computer system yourself, or did someone else sit at the machine and do the lookups as you gave them the name and other identifying information?

| 1. DID IT MYSELF | | 2. SOMEONE ELSE DID IT |

NEXT PAGE, E6

E5c. How helpful and accomodating was the person operating the computer?

| 1. VERY HELPFUL | 2. MODERATELY HELPFUL | 3. DID WHAT WAS NECESSARY BUT NO MORE | 4. NOT VERY HELPFUL; IMPATIENT |

NEXT PAGE, E6

> E5d. Do you feel that you would have found more records if you had been able to operate the computer to do the searching?
>
> | 1. YES | | 5. NO |

E6. Did you use records that were not on the computer — e.g., card indexes, computer <u>printout</u>?

| 1. YES | | 5. NO |

E6a. Which files were these? (Give name by which office referred to them in the Interview — above)

_____   _____

_____   _____

E6b. Were you allowed to touch or physically handle the records? In other words, did you do the actual looking for the records, or did someone else do it for you?

| 1. DID IT MYSELF | | 2. SOMEONE ELSE DID IT |

NEXT PAGE, E7

E6c. How helpful and accomodating was the person doing who was doing the searching?

| 1. VERY HELPFUL | | 2. MODERATELY HELPFUL | | 3. DID WHAT WAS NECESSARY BUT NO MORE | | 4. NOT VERY HELPFUL; IMPATIENT |

NEXT PAGE, E7

E6d. Do you feel that you would have found more records if <u>you</u> had been able to handle the records yourself?

| 1. YES | | 5. NO |

E7. Please indicate (by an X on appropriate number) on the scale below how well-organized, accessible, and accurate the records are in this office.

   NOTE: PLEASE TRY NOT TO LET HOW MANY RECORDS YOU FOUND OR DID NOT FIND
   INFLUENCE HOW YOU MARK THIS SCALE. What we want to know here is how likely
   you think it would be that you find a record for a respondent if he/she was
   indeed registered in this office.

| 1. | Excellent. I'm very confident that if the respondent is
registered in this office, h/her record would have been found.

| 2. |

| 3. |

| 4. |

| 5. |

| 6. |

| 7. |

| 8. |

| 9. |

| 10. | Poor. It's very possible that a registration record does
exist for respondents for whom I have been unable to locate one
but the records are organized in such a way that further search
would be very difficult and time consuming.

E8. Is there anything at all about this office that would help us in thinking about why
registration or voting records have not been located for some respondents?

SECTION A: LOCATION AND VERIFICATION OF REGISTRATION RECORD

A1. Did you find a registration record with a name which is the same as or identifiable as the respondent's name?

| 1. YES | 3. MORE THAN ONE THAT COULD BE RESPONDENT -- SEE STUDY GUIDE | 5. NO |

A1a. How well does the name on the record match the name on the coversheet?

| 1. IDENTIFIABLE AS SAME NAME, BUT SPELLED DIFFERENTLY: |
_____

| 2. DIFFERENT NAME, BUT RECORD IS FOR OUR RESPONDENT (EXPLAIN): |
_____

| 3. SAME |

A1b. Does the birth date on the coversheet match that given on the registration record?

| 1. YES | 2. NO, it is given as: | 0. BIRTHDATE NOT AVAILABLE |

NEXT PAGE, A3   MO   YR

NEXT PAGE, A3

A1c. Is birthdate on record within 10 years of coversheet birthdate?

| 1. YES | 5. NO |

NEXT PAGE, A3

A1d. Is the address on this record the same as the address on the coversheet?

| 1. YES | 5. NO |

GO TO A1x

A1e. CHECK COVERSHEET FOR HOUSEHOLD COMPOSITION
Does it show that there is a relative of the same gender also living in this household?

| 1. YES | 5. NO |-->NEXT PAGE, A4

A1x. USING THIS REGISTRATION RECORD: Did this person vote:

a) In November, 1988?

| 1. YES | 5. NO | 8. DK |

GO TO A1x(b)

b) in November, 1990?

| 1. YES | 5. NO | 8.DK |

NEXT COLUMN, A2

A2. Is the polling place for R which is given on the coversheet recognizable to the office as being in their jurisdiction?

| 1. YES | 8. R VOTED ABSENTEE | 5. NO |

GO TO A2d

A2a. Is the polling place given by R the right one for a person living at the address shown on the coversheet?

| 1.YES | 3.CAN'T TELL | 5.NO |

GO TO A2d

A2c. In which county or local office does this polling place belong? That is, where should we look for a record for this R?

_____

_____

_____

A2b. Recheck the records or the precinct that this polling place does belong to. Can a record for R be found?

| 1. YES | 5. NO |

GO BACK TO A1

| 8. CAN'T TELL |

CALL ANN ARBOR FOR INSTRUCTIONS

A2d. Please check the local phone book. Is there someone with the same (or similar) surname living at the coversheet address?

| 1. YES | 5. NO |---->NEXT PAGE, SECTION B

A2e. Is the surname spelled the way we have it on the coversheet (or in some variant way that you have already checked the records for?)

| 1. YES | 5. NO |

NEXT PAGE, SECTION B

A2f. Please recheck the registration records for the person whose name is spelled as you found it in the telephone book. Did you locate a record for this person?

| 1. YES | 5. NO |

GO BACK TO A1   NEXT PAGE, SECTION B

A3. (Is the address on the record the same as that on the coversheet or did you find the person at a different address?)

| 1. SAME, BASICALLY | 5. DIFFERENT ADDRESS | 8. DK |

GO TO A4

A3a. What is the address on the record?

_____

A3b. CHECK WITH OFFICE: Is one of these addresses just a mailing address?

| 1. YES, COVERSHEET | 2. YES, REGISTRATION RECORD | 5. NO |

A4. Did you find this record in the "CURRENT" and/or "ACTIVE" registration files?

| 5. NO | 1. YES | ---> A4a. When did R register: ___ ___ ___
                                            MO DAY YEAR

A4b. In which of these files was this record located?

| 1. PURGED/DECEASED CANCELLED | 2. TO BE PROCESSED (NOT YET ADDED) | 3. INACTIVE | 7. OTHER, SPECIFY:

                                                          GO TO SECTION B   _____

                                                                                   GO TO SECTION B

A4c. When was the record purged?	A4d. When did R register?
___ ___ ___	___ ___ ___
MO DAY YEAR	MO DAY YEAR

SECTION B: DID R VOTE

B0. CHECKPOINT

☐ 1. Voting information is NOT on registration records in this office --> NEXT PAGE, SECTION C

☐ 2. A1x is filled out and NO OTHER Registration record for a person whose name and birthdate are a better match has been located --->FINISH

☐ 3. A1x is SKIPPED and no registration record has been found for this R --> GO TO B3

☐ 4. We do have a registration record for this respondent AND vote information is on registration records

B1. Does the registration record indicate that R voted in the November, 1990 general election?   (BEFORE MARKING THE "NO" or "CAN'T TELL" box, check all versions of the registration records files. SEE STUDY GUIDE for more details.)

| 1. YES | 5. NO | 8. CAN'T TELL: R voted after Nov. 1990 and only the last vote is on record |

NEXT PAGE, B5   GO TO B3

| B2. What is last date that the record shows R as voting? |
| ___ ___ ___ | 8. R HAS NEVER VOTED | |
| MO DAY YEAR | |

B3. Are there are any records or files on which voting information for 1990 is recorded, other than these registration records, e.g., ballot applications, poll lists, signature lists, (other registration records)?

| 1. YES | 2. YES, BUT NONE AVAILABLE TO ME | 5. NO |

                NEXT PAGE, B5   NEXT PAGE, B5

B3a. List here those that are available to you:

_____   _____

_____   _____

——————————————NEXT PAGE, B4——————————————

B4. Do any of the voting records indicate that R voted on Nov. 6, 1990?

1. YES	8. MAYBE	5. NO
		FINISHED

B4a. Which ones?	B4b. Describe the problem:

B5. CHECKPOINT

[ ] 1. We have **NOT** found a registration record for Respondent-->GO TO B7

[ ] 2. We **HAVE** found a registration record for respondent

B6. Does the registration record indicate that R voted in the November, 1988 general election? (Before marking the NO box, check all versions of the registration records.)

1. YES	5. NO
FINISHED	

B7. Are there are any records or files on which voting information is recorded, other than these registration records, e.g., ballot applications, poll lists, signature lists, (other registration records)?

1. YES	2. YES, BUT NONE AVAILABLE TO ME	5. NO
	FINISHED	FINISHED

B7a. List here those that are available to you:

_____ _____

_____ _____

B8. Do any of the voting records indicate that R voted in November, 1988?

1. YES	8. MAYBE	5. NO
		FINISHED

B8a. Which ones?	B8b. Describe the problem:

SECTION C: USING VOTER RECORDS TO DETERMINE IF A REGISTERED R VOTED

SECTION C SHOULD BE FILLED OUT ONLY IF R IS REGISTERED BUT OFFICE DOES NOT
ENTER VOTE INFORMATION ON ANY VERSION OF ITS REGISTRATION RECORDS

C1. **List** below the records or files on which voting information is recorded: ; E.G., ballot applications, poll lists, signature lists, absentee ballot applications, etc.

NAME OF FILE	C2. WAS THIS FILE AVAILABLE FOR CHECKING 1990 VOTING?		C3. WAS THIS FILE AVAILABLE FOR CHECKING 1988 VOTING?	
a. _____	1. YES	5. NO	1. YES	5.NO
b._____	1. YES	5. NO	1. YES	5. NO
c. _____	1. YES	5. NO	1. YES	5. NO

C4. Do any of the voting records indicate that R voted on Nov. 6, 1990?

1. YES		8. MAYBE		5. NO
				FINISHED

C4a. Which ones? (GIVE LETTER FROM LIST AT C1)	C4b. Describe the problem:
____ ____ ____	

C5. Do any of the voting records indicate that R voted on Nov. 8, 1988?

1. YES		8. MAYBE		5. NO
				FINISHED

C5a. Which ones? (GIVE LETTER FROM LIST AT C1)	C5b. Describe the problem:
____ ____ ____	

C6. PLEASE USE THIS SPACE TO TELL US ANYTHING ELSE YOU THINK WE SHOULD KNOW CONCERNING THIS CASE: